



AGENDA

FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING TUESDAY, APRIL 14, 2026 7:00 P.M.

CALL TO ORDER: Board Chairperson

ROLL CALL: Fiscal Officer, Shelly Schultz

Trustee, Michael Berding _____

Trustee, Shannon Hartkemeyer _____

Trustee, Joe McAbee _____

PLEDGE OF ALLEGIANCE

PRESENTATIONS

- A. Butler County Developmental Disabilities
- B. Proclamation Celebrating April 30th as “National Therapy Animal Day”

ITEMS FOR BOARD DISCUSSION

- A. Traffic Light – Princeton at Gilmore
- B. Snow and Ice Removal Policy and Guidelines
- C. Princeton Road Debt Payoff
- D. Potential Budget Cuts

COMMUNICATION

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

CONSENT AGENDA

All items under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for the removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- I. Motion to adopt: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

FISCAL OFFICE BUSINESS – Consent Agenda Items

- A. Recommend motion to suspend reading of the minutes of the following meeting:
 - 1. Trustee Regular Meeting, March 10, 2026
 - 2. Special Trustee Meeting, March 27, 2026
- B. Recommend motion to approve the minutes
- C. Recommend motion to approve payment of the bills by the Fiscal Office
- D. Motion to accept the Retirement of Captain John King from the Fairfield Township Fire Department

RESOLUTIONS – Consent Agenda Items

- A. Resolution No. 26-39 Approving Open Purchase Order Balances.

FISCAL OFFICER REPORT – Fiscal Officer

ADMINISTRATOR’S REPORT – Administrator

MOTION

- A. Motion to Authorize the Administrator to sign an Electric Aggregation Contract with a Price not to Exceed 10.199 cents per kWh and a term not to exceed 24 months (May 2028 end date) with Dynegy.
- B. Motion to Approve an Advance of Funds from the General Fund #1000 to the Lighting District Fund #2401 in the amount of \$17,715.06 to pay Lighting District Electric Bills for the month of February.

RESOLUTIONS

- A. Resolution No. 26-40 Resolution Approving Payment to Sedgwick in the amount of \$9,295.00 Paid from the General Fund #1000, Motor Vehicle License Fund #2011, the Police Fund #2081 and the Fire Fund #2111.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- B. Resolution No. 26-41 Resolution Declaring a 2017 White Ford Explorer and Three (3) Dell 7424 Rugged Extreme Laptops as Surplus and Authorizing and Directing the Sale of the Same 2017 White Ford Explorer and Rugged Extreme Laptops to MetroParks, Butler County, Ohio for \$4,000.00, “As Is”.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- C. Resolution No. 26-42 Resolution Revising the 2026 Permanent Appropriations by Attached Fund Totals for Fiscal Year Commencing January 1, 2026.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- D. Resolution No. 26-43 Resolution Authorizing Debt Service Payments to US Bank for Repayment of General Obligation Bonds for Projects in the Amount of \$569,775.00 for 2026 Paid from the Princeton Road TIF 2906.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- E. Resolution No. 26-44 Resolution Approving Change Order #1 for the Curb and Gutter Repairs from Adleta Construction Company in the Amount not to Exceed \$14,910.45.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- F. Resolution No. 26-45 Resolution Designating Fairfield Township Roads for Bid on the Attached Retrace Estimate List (Attachment “A”), to be Certified for Funding Upon the Awarding of Contract, as Determined by the Butler County Engineer’s Office, with a cost not to exceed \$ _____.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

G. Resolution No. 26-46 Resolution Authorizing Administrator to Execute All Documents Necessary for the Sale of Property located at 2659 Tylersville Road.

- 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

COMMITTEE REPORTS

- A. Transportation Improvement District (TID) – Trustee McAbee
- B. Emergency Management Agency (EMA) – Trustee Hartkemeyer
- C. Ohio, Kentucky, Indian Regional Council of Government (OKI) – Trustee Hartkemeyer
- D. The Coalition of Large Ohio Urban Township (CLOUT) – Trustee Hartkemeyer

BOARD COMMENTS

ANNOUNCEMENTS

- County TIRC Meeting – Thursday, April 16, 2026, at 9:30 AM. at the County Administration Building.
- Fairfield Coalition Banquet – Monday, April 20, 2026, at 3:30 PM to 6:30 PM at the Fairfield Community Arts Building.
- Ribbon Cutting – Thursday, April 30, 2026, from 3:30 to 6:00 PM for the COPFCU on Gilmore Road.
- Election Day – Tuesday, May 5, 2026.
- Regular Trustees Meeting Day – Tuesday, May 12, 2026, at 7:00 PM. at the Administration Building.
- Armed Forces Day/Memorial Day – May 15, 2026, at 5:00 PM at Heroes Park.

Motion to move to Executive Session pursuant to:

- ORC 121.22 (G)(1) to consider the discipline, appointment, employment or compensation of a public employee or official.

Motion to go into Executive Session: _____; 2nd _____

- a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
- b. President declares motion.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

Motion to Adjourn: _____; 2nd _____

- a. _____ Berding _____ Hartkemeyer _____ McAbee
- b. President declares meeting adjourned _____ P.M.



SERVICE DEPARTMENT



SNOW & ICE REMOVAL POLICY & GUIDELINES

REVISED AND REVISED DECEMBER, 2014



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I. OBJECTIVE

Snow and ice control on roadways and public property is an essential municipal service, necessary for public safety, daily mobility and the elimination of delays for emergency vehicles, the motoring public and pedestrians at public facilities.

Ideally, roads will be maintained in a passable condition during storms and will be cleaned of snow and ice as soon as conditions permit.

Since weather conditions are constantly changing, it is impractical to establish one specific method for eliminating and clearing ice and snow from roadways. Consequently, the following guidelines are general rules to be used during anti-icing, deicing and snow plowing activities.

Fairfield Township's operating goal will be to utilize available in-house resources to fight adverse winter weather conditions to the greatest extent possible. The snow removal program will combine plowing, and the efficient use of anti-icing/deicing methodology. The Township's program will combine efficiency and effectiveness to provide the safest possible travel conditions during and after winter storms by emphasizing prudent use of resources including labor, equipment and materials. The plan will also establish economical and environmentally "friendly" standards for anti-icing, deicing and snow removal activities.

During those times when snow or icing conditions occur, and Service Department personnel are not on duty or "on station", the Fairfield Township Police Department shall notify the appropriate "first call" Service Director and/or Designee to notify them of conditions within Fairfield Township. An important component of the snow removal program is the prompt notification of the Service Director and/or Designee as winter precipitation begins so that weather conditions can be monitored and, if necessary an emergency call out can be authorized. Response time is especially critical during those times that Service Department staff is not immediately available or otherwise "on station". As conditions warrant, roadway deicing will begin. This is typically completed through the application of roadway deicing salt or a salt/brine mixture.

Pavements will be deiced and/or plowed in the following order:

- ❖ All residential streets
- ❖ Cul-de-sacs

Personnel will be assigned to specific routes and may at times be required to work in conjunction with other personnel to complete a group plowing effort. Personnel will be provided specific work assignments for each snow removal effort depending on weather and roadway conditions.

II. GENERAL POLICY

Fairfield Township Service Department has the following resources available for snow and ice removal.

There are currently five (5) full time Service Department employees responsible for snow removal operations. The Service Director will assign employees to respond to winter storms as required, and will make every attempt to place employees most familiar with specific routes into those assignments during snow emergencies.

Fairfield Township Service Department has six trucks equipped with salt spreaders and snowplows, one truck equipped with a 1000 gallon brine tank, 3 pickups with plows, and a one ton dump truck with a plow/spreader any of which may be used during snow removal operations. The Service Department is responsible for facilitating all necessary maintenance and repairs to all trucks and equipment. Generally, personnel will have designated areas or routes within the Township that they will be responsible to complete. Deicing and snow removal will be completed in the priority order established for all Township streets. The time required to complete assigned routes will be dependent on salt application rates, weather and traffic conditions. It is the goal to have all streets and public parking lots treated with deicing chemicals within ten (10) hours of the dispatch of snow removal personnel. In the event of equipment breakdowns, quickly accumulating snowfall or high traffic conditions the time to complete an initial application of roadway salt may increase based on the various factors involved.

Employees assigned to snow removal shall be responsible for the completion of their assigned route and appropriate snow removal based on weather or roadway conditions. Each person assigned to a specified route shall be responsible for monitoring its condition and shall maintain communication with the assigned Supervisor to report on their progress and the effectiveness of the deicing and plowing efforts. The Service Director and Supervisor will be responsible to direct and coordinate work crews to complete snow and ice removal in accordance with established priority ratings.

All snow removal trucks will be equipped with snow route maps of the entire Township roadway network. In general, it is anticipated that completion of snow removal will be dependent on the total snowfall accumulation and subsequently the snow plowing required to remove the snow from Township streets and parking lots. The following time frames are anticipated completion times to complete all snow removal **after** snow is no longer accumulating:

- ❖ 1-2" total snowfall accumulation: 10 hours
- ❖ 3-6" total snowfall accumulation: 16 hours
- ❖ 7-10" total snowfall accumulation: 30 hours
- ❖ >10" total snowfall accumulation: 40 or more hours

Fairfield Township contracts with Butler County for salt. Butler County's salt storage is located at The Butler County Engineer's Office with a capacity of approximately 13,000 tons of salt 1,200 of which is allotted to us. The Service Director and County are responsible to monitor deicing chemicals and order materials as required.

Each employee assigned to snow removal shall complete a record of the amount of anti-icing and deicing materials used during each snow removal event. The assigned Supervisor will review anti-icing and deicing material usage after snow removal to assist with inventory of supplies and to monitor the efficient and consistent use and application of anti-icing and deicing materials.

The phone numbers that are involved in an emergency call-out are as follows:

- ❖ Service Department: (513) 887-4400
- ❖ Police Department: (513) 887 -4406
- ❖ Butler County Dispatch (513) 785-3663

Should employees need to be contacted for emergency call-outs after regular working hours this should be documented on their time card. Employees are responsible to update information with Supervisors so that call out information is accurate and thorough at all times.

III. SNOW REMOVAL PREPARATION

- A. Snow removal equipment will be thoroughly inspected during late summer or early fall with all inspections completed prior to the first snow event. The Service Department is responsible to complete all repairs as needed. A pre-trip inspection will be completed on each vehicle along with any other work deemed appropriate/necessary by the Service Department.
- B. Inspect condition of moldboard and cutting edge of all snowplows.
 1. Order and stock parts for all types of plows.
 2. Inspect snowplow hoists. Check and replace hydraulic hoses and other critical parts of the equipment units and maintain an inventory of replacement parts.
 3. Mount, load and test all spreaders. Make necessary repairs to spreaders and order critical parts. Calibrate application rates of all salt spreaders.
 4. Inspect all vehicle lighting, including wiring and sockets on headlights, taillights, stop lights and turn signals. (Warning lights must be visible from all sides, whether bodies are raised or lowered.)
 5. Maintain a sufficient stock of tires, spreader repair parts, lubricants, antifreeze, wiper blades, plow blades, plow bolts, plow markers and other miscellaneous supplies.
 6. Maintenance workers are responsible for the training of all snow personnel for loading spreading equipment with deicing control materials.
 7. All personnel assigned to snow removal operations shall attend and participate in an annual snow removal training session. This will include classroom training as well as a “dry run”

inspection of their assigned snow removal routes to identify problems or establish corrective actions prior to the snow removal season.

8. The classroom segment of No. 7 above will review all procedures to be completed by snow removal personnel including but not limited to: equipment inspections to be completed before, during and after snow removal, documentation of anti-icing and deicing material usage and other planning/training operations.

C. Communication equipment: All trucks are to be equipped with Portable radios that will be used to communicate with Supervisors or other snow removal personnel as needed. These radios can also be utilized to contact Police or Fire Department personnel as necessary. Professional use and care of radio equipment shall be required at all times. No unauthorized or inappropriate use of Township radios will be permitted.

D. Salt spreaders: Inspect pumps, hoses and fittings, spinners, augers, and auxiliary hydraulic motors for proper function.

E. Hydraulic controls: Major components of the hydraulic system are the pump and the controls. As such all personnel shall become thoroughly familiar with spreader controls including auger function, spreader and spinner function and adjustments procedures. Employees shall familiarize themselves with the proper pattern of salt discharge based on weather and roadway conditions to guarantee that proper salt application is being completed. Employees will be required to monitor, inspect and adjust salt discharge of their assigned truck to ensure that anti-icing and deicing material application is both effective and efficiently completed.

F. Snow plows and frames

1. Carefully inspect cutting blades prior to the beginning of the snow removal season. Regular inspections during each storm and thorough inspections after each use are also required. Snowplow blades are to be replaced as needed.
2. Reversible plows may show uneven wear on either side, depending on operating time in each position.
3. Snow plow frames will be inspected and repaired/replaced as necessary.

G. Electrical equipment will be inspected and serviced including all lighting and warning equipment. Regular inspections and repairs are necessary during deicing and snow removal to ensure that emergency lights are in operating condition. This includes inspection of all wiring, bulbs and sockets. Repair and replacement parts shall be kept in inventory for all emergency lights including but not limited to: strobe units and other operating lamps such as running, brake or headlights.

IV. SAFETY

Snow and ice removal efforts must have a primary objective of providing safe travel for all motorists. Snow removal personnel must constantly evaluate their actions and monitor their ability and effectiveness to provide safe travel for all motorists and pedestrians.

A. Personnel shall familiarize themselves with safety inspections and safe-operating guidelines as established below as well as additional procedures that may be implemented as necessary.

1. Thoroughly inspect all equipment before, during and after each use. All lights, brakes, windshield wipers, exhaust systems, tires, and steering components are to be maintained in a safe and dependable manner.
2. All mechanical problems will be reported promptly.
3. Employees are to utilize good judgment and appropriate driving speeds during adverse weather conditions especially during snowstorms or at night.
4. The rights of other motorists are to be considered. Employees are to utilize appropriate discretion when assisting or reporting stranded motorists or vehicles to the Police Department.
5. Traffic laws are to be observed at all times.
6. Fatigue or the need to remove one's self from service at any time is to be reported to the appropriate Supervisor. The maximum continuous work hours for snow removal personnel are sixteen (16) hours within a twenty-four (24) hour period.
7. Appropriate safeguards will be utilized to prevent frostbite and hypothermia including the use of proper clothing and maintaining communication with other snow removal personnel at all times.

B. SAFETY EQUIPMENT

1. Each snow removal vehicle will be equipped with a flashlight, fuses, reflective triangles, flares, first aid kit, fire extinguisher, snow scraper, and a shovel.
2. Two-way communication with co-workers via two-way radio, cell phone or other approved means shall be maintained at all times.

V. WEATHER CONDITIONS (Suggested snow removal and deicing methods)

A. Snow flurries

Salt only as conditions require (minimum salt application rate)

B. Sleet & ice or freezing rain

Salt or salt brine mixture (minimum salt application rate, reapply as necessary)

C. 0" to 2" snowfall accumulation

Plow and salt mixed with a salt brine mixture (salt as required, plow as necessary)

D. 1" or more snowfall accumulation

Plow and salt mixed with brine combination as necessary.

E. Temperatures and determination of deicing chemicals to be utilized

1. 25 degrees and warmer

a. Salt/brine mixture

2. Below 25 degrees

a. Salt and salt/brine mixture or deicing materials

The Service Director and/or Designee will determine salt/brine usage. Liquid salt brine, when utilized is to be applied at a rate of six to nine gallons per lane mile as a deicing agent.

VI. ICING PROBLEMS & EMERGENCY NOTIFICATION

When accumulations of snow or ice are identified by either the Police Department or other Township personnel, notification is to be made immediately to the Service Director and/or Designee.

When snow or freezing rain begins during hours when the Service Department staff is not "on station" the Police Supervisor on duty will notify the Service Director and/or Designee.

VII. CLEAN UP PROCEDURES

When a snow removal route has been completed, the driver is to contact a Supervisor for reassignment. At the end of each shift all streets will be evaluated to determine if they are in an acceptable condition before employees leave their assigned routes. If, for any reason employees are released or reassigned before their assigned area is completed, it is the responsibility of the employee to advise the Supervisor of areas on their assigned route that are not yet completed.

All snow removal equipment shall be maintained with a half tank of fuel or more at all times during the winter months. At the end of each assigned shift snow removal personnel are to contact their Supervisor to determine how trucks are to be stored and parked at the end of the shift. Snow removal personnel are required to turn in pre-trip inspection forms and material quantity tickets after shift.

On the first scheduled work day following a winter storm event each piece of equipment is to be thoroughly cleaned and inspected. Should any problems be identified requiring mechanical repairs a Supervisor is to be notified and a work order is to be completed. The Supervisor shall be responsible to ensure that equipment is inspected and repaired in accordance with this requirement.

VIII. HOUSEKEEPING & ENVIRONMENTAL POLICY

Fairfield Township requires all department employees to keep the Service Department complex clean to ensure that snow equipment and associated materials are placed back into their assigned locations. At the end of cleanup it is the responsibility of the Supervisor or their designee to secure the Service Department site and to de-energize lighting or other electrical circuits required for loading/unloading operations at salt storage facilities.

As part of Fairfield Township's effort to reduce the environmental impact of the snow removal operations, all snow removal personnel shall ensure that salt is kept within the confines of storage facilities unless expressly used for snow or ice control. Excess anti-icing/de-icing liquids are either left in or on the trucks or returned to the main storage tank (s) at the end of each work shift.

Salt is also to be stored within the covered salt storage facilities to prevent avoidable salt runoff into sewers and/or drains.

Salt deliveries are to be promptly loaded into salt storage facilities. Generally no outside storage of rock salt will be permitted and if stored outside, Fairfield Township will make an attempt to cover or otherwise protect stockpiled material.

The salt storage facilities are to be used for salt or deicing materials only. No other materials are to be placed or stored inside these facilities without approval. No junk or scrap materials are to be placed near the storage facilities where they could be inadvertently loaded into a deicing truck. Items such as bricks, boards and tires are not to be stored in or near storage facilities as they can become mixed with salt and loaded onto trucks causing auger "jams".

IX. INSPECTION PROGRAM (STORAGE FACILITY)

If applicable, the Service Department employees will complete an annual inspection of the salt storage facility to include: exterior lights, roofing material, walls, asphalt base, concrete walls, chemical storage and the inspection and review of site drainage.

Any significant problems identified at storage facilities will be promptly reported to the Service Department Director and/or Designee.

All mechanical equipment is to be inspected and maintained in a safe and dependable operating condition.

X. SNOW RELATED CONCERNS

Mailboxes:

Only mailboxes that are physically hit or damaged by township snowplows are repaired by the Township, provided that they have been installed as per post office regulations. Mailboxes knocked down by the weight of the snow thrown from the plow are considered to be improperly installed, and in those instances it would be the owner's responsibility to replace them. To avoid interruption in mail service to the residence, temporary repairs are made by the Township for mailboxes directly hit by the plow. Permanent repairs will be made in the spring as weather conditions permit.

Damaged Parked Car:

In the event that a parked car on the street is damaged, the Fairfield Township Police Department will be contacted to file a report. If the estimated damage cost is anticipated to exceed \$500.00 the employee will be sent for post-accident drug testing.

Miscellaneous:

In the event that curbs, gutters, or yards are damaged during snow events the repairs will be processed through the work order system.

XI. SNOW EMERGENCY PARKING & RESTRICTIONS

The following information outlines Fairfield Township's guidelines for following snow emergencies. The Butler County Sheriff's Office declares all snow emergency levels within Fairfield Township. Listed herein are the snow emergency levels and the guidelines within them.

A. Listed below are the following Snow Emergency levels within Butler County:

Level One: "ROADWAYS ARE HAZARDOUS WITH BLOWING AND DRIFTING SNOW. ROADS ARE ALSO ICY. DRIVE VERY CAUTIOUSLY."

This level of snow emergency is merely advisory in nature, cautioning motorists to drive carefully on snow covered and icy roadways. Since this states the obvious, this level will NOT be used in Clermont County.

Level Two: "ROADWAYS ARE HAZARDOUS WITH BLOWING AND DRIFTING SNOW. ONLY THOSE INDIVIDUALS WHO FEEL IT IS NECESSARY TO DRIVE SHOULD BE OUT ON THE ROADWAYS. CONTACT YOUR EMPLOYER TO SEE IF YOU SHOULD REPORT FOR WORK."

This level of snow advisory is more severe than Level One and recommends that only necessary vehicular travel be undertaken. There are NO legal restrictions or penalties for driving under a Level Two advisory. Offices and businesses have the discretion to establish "Work or No-Work" policies for their staff and employees under this level.

Level Three: "ALL ROADWAYS ARE CLOSED TO NON-EMERGENCY PERSONNEL. NO ONE SHOULD BE OUT DURING THESE CONDITIONS UNLESS IT IS ABSOLUTELY NECESSARY TO TRAVEL. ALL EMPLOYEES SHOULD CONTACT THEIR EMPLOYER TO SEE IF THEY SHOULD REPORT TO WORK. THOSE TRAVELING ON THE ROADWAYS MAY SUBJECT THEMSELVES TO ARREST."

This level prohibits driving except for emergencies or absolute necessities. Because this level is so restrictive and raises questions/confusion about what is or what is not 'Absolutely Necessary' and disrupts businesses and other activities, a level 3 will rarely be used in Butler County except under extreme circumstances that exist countywide.

The Snow Emergency declaration will be posted on the Butler County website and Facebook Page.

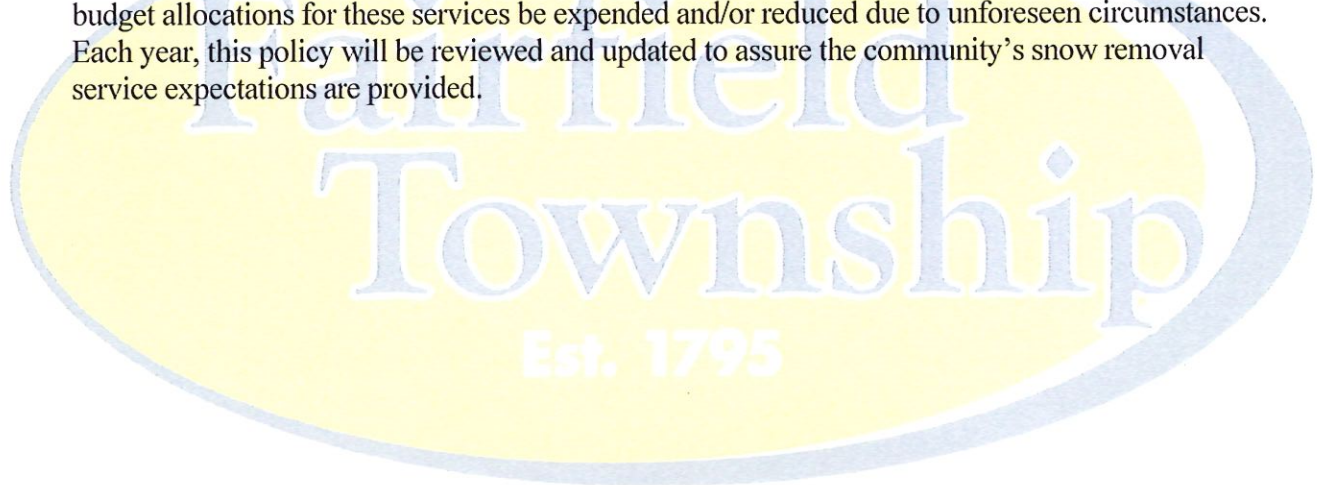
B. Parking restrictions shall be enforced during snow emergencies. Listed below are the parking regulations relevant to snow removal operations:

1. Parking of vehicles is prohibited within an intersection. Further, parking of vehicles is prohibited where parking is restricted by signs including handicapped parking zones and snow emergency zones.
2. Parking is prohibited in any fire lane.

3. Parking is prohibited within thirty (30) feet of or upon the approach to any flashing beacon, stop sign or traffic control device.
4. Parking is prohibited within thirty (30) feet of the driveway entrance to any fire station and on the side of the street opposite the entrance to any fire station within seventy-five (75) feet of the entrance when it is properly posted with signs.
5. Parking is prohibited in cul-de-sacs on any Township street.
6. Parking is permitted on Township streets of at least twenty-four (24) feet width with curb and gutter but is discouraged during snow event/inclement weather situations.

XII. CONCLUSION

This policy has been developed to serve as a basic guide for the community, and to explain and identify snow plow procedures by the Service Department. The Township recognizes that conditions may be so unusual or unexpected that a departure from these general policies may be authorized. It may also be necessary to reduce the level of service as defined in this policy, should budget allocations for these services be expended and/or reduced due to unforeseen circumstances. Each year, this policy will be reviewed and updated to assure the community's snow removal service expectations are provided.



XIII. ATTACHMENTS

1. Fairfield Township Roads Map



2. Policies for Mailbox Installations

Policies for Curbside Mailboxes

- You need to contact your local Post Office before moving your mailbox or mailbox support, because your mailbox needs to be approved by the Postal Service. Your postmaster will approve custom-made mailboxes on a one-time basis as long as they generally meet USPS standards.
- The name on your mailbox should be at least 1 inch high.
- You should install the mailbox with the bottom of the box at a vertical height of between 41-45 inches from the road surface, unless you have a road or curb condition that prevents this. If you do, be sure to contact the postmaster before you change your mailbox location.
- Boxes must also be on the right-hand side of the road and in the carrier's direction of travel in all cases in which driving on the left-hand side to reach the boxes would pose a traffic hazard or violate traffic laws and regulations.
- Your mailbox should be set back 6 to 8 inches from the front face of the curb or road edge to the mailbox door.
- A mailbox with a lock must be a model that's USPS approved by the Postmaster General, with a slot large enough to accommodate your daily volume of mail.
- Advertising on a mailbox or its supporting post is prohibited.
- Our regulations cover what can and can't be placed in a curbside mailbox or mailbox outside of your house, which generally includes only mail that has been sent through the USPS. However, our regulations don't govern what can be placed in a mail slot on your door.
- You can attach a receptacle for newspaper delivery by a private company to the post of a curbside mailbox used by the Postal Service as long as it doesn't:
 - touch or use any part of the mailbox for support.
 - interfere with mail delivery, obstruct the view of the mailbox flag, or present a hazard to a mailperson or vehicle.
 - extend beyond the front of the mailbox when the box door is closed.
 - display any advertising, except the publication's title.
- For posts and supports, it's up to you to keep them neat and adequate in strength and size. Ideally, its assembly should bend or fall away when struck by a vehicle. The Postal Service doesn't regulate mailbox supports except for purposes of carrier safety and delivery efficiency. It's also your responsibility to ensure a path is clear to your mailbox so that carriers can safely and efficiently deliver the mail.

To: Chief Berter

From: John King

Date: 3/6/26

Chief,

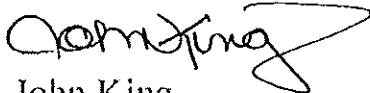
After much thought and reflection, I am writing to formally announce my retirement from the Fairfield Township Fire Department, effective March 30th, 2026.

Serving this department and our community has been one of the greatest honors of my life. Over the years, I have had the privilege of working alongside some of the most dedicated, courageous, and selfless individuals I have ever known. The bonds formed in this profession are unlike any other, and I will always be proud to have stood shoulder to shoulder with this team.

I am deeply grateful for the opportunities, training, and leadership experiences I have received throughout my career. The lessons learned and friendships built will remain with me long after I hang up my gear for the last time.

Thank you again for the trust, camaraderie, and memories that have defined my time here. It has truly been an honor to serve.

Respectfully,

A handwritten signature in black ink, appearing to read "John King", with a stylized flourish extending to the right.

John King

Captain

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-39**

RESOLUTION APPROVING OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

SECTION 3 This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This Resolution shall take effect at the earliest period allowed by law.

Adopted: April 14, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbieri, Township Law Director

Updated as of 4/12/2026				Account Code	Acct Amount	Curf Balance	Department	Vendor	Notes
Pg #	Issue Date	Account Code	Acct Amount	Curf Balance	Department	Vendor	Notes		
218-2026	3/16/26	1000-110-221-0000	\$0.00	\$0.00	GENERAL	MERCY HEALTH KINGS MILL HOSPITAL	INSURANCE CLAIM - CHECK 1001		
219-2026	3/16/26	1000-110-221-0000	\$117.05	\$117.05	GENERAL	MERCY HEALTH PHYSICIANS CINCINNATI	INSURANCE CLAIM - CHECK 1002		
220-2026	3/16/26	1000-110-221-0000	\$84.64	\$0.00	GENERAL	CGGA PHYSICIANS	INSURANCE CLAIM - CHECK 1003		
221-2026	3/16/26	1000-110-221-0000	\$178.29	\$0.00	GENERAL	MAYFIELD CLINIC INC	INSURANCE CLAIM - CHECK 1032		
222-2026	3/16/26	1000-110-221-0000	\$281.30	\$0.00	GENERAL	CEI PHYSICIANS INC	INSURANCE CLAIM - CHECK 1033		
223-2026	3/16/26	1000-110-221-0000	\$62.10	\$0.00	GENERAL	MERCY HEALTH PHYSICIANS CINCINNATI	INSURANCE CLAIM - CHECK 1036		
224-2026	3/16/26	1000-110-221-0000	\$84.47	\$0.00	GENERAL	CATALYST COUNSELING LLC	INSURANCE CLAIM - CHECK 1057		
225-2026	3/16/26	1000-110-221-0000	\$571.68	\$0.00	GENERAL	Beacon Orthopaedics & Sports Medicine	INSURANCE CLAIM - CHECK 1058		
226-2026	3/16/26	1000-110-221-0000	\$51.52	\$0.00	GENERAL	Beacon Orthopaedics & Sports Medicine	INSURANCE CLAIM - CHECK 1059		
227-2026	3/16/26	1000-110-221-0000	\$84.47	\$0.00	GENERAL	CATALYST COUNSELING LLC	INSURANCE CLAIM - CHECK 1060		
228-2026	3/16/26	1000-110-221-0000	\$284.59	\$0.00	GENERAL	OXFORD PHYS THERAPY REHAB	INSURANCE CLAIM - CHECK 1066, 1067, 1068, 1069		
229-2026	3/16/26	1000-110-221-0000	\$143.01	\$0.00	GENERAL	MERCY HEALTH PHYSICIANS CINCINNATI	INSURANCE CLAIM - CHECK 1070		
230-2026	3/16/26	1000-110-221-0000	\$275.28	\$0.00	GENERAL	OXFORD PHYS THERAPY REHAB	INSURANCE CLAIM - CHECK 1071, 1072, 1073, 1075		
231-2026	3/16/26	1000-110-221-0000	\$66.84	\$0.00	GENERAL	SURE STEP FOOT & ANKLE MED CENTER	INSURANCE CLAIM - CHECK 1075		
234-2026	3/16/26	1000-110-221-0000	\$117.05	\$0.00	GENERAL	MERCY HEALTH PHYSICIANS	INSURANCE CLAIM - CHECK 1002		
244-2026	3/16/26	1000-110-221-0000	\$47.63	\$0.00	GENERAL	SURE STEP FOOT & ANKLE MED CENTER	SHORT TERM DISABILITY		
217-2026	3/17/26	1000-110-222-0000	\$26,756.64	\$26,756.64	GENERAL	STANDARD INSURANCE	UPDATED EMAIL SERVER FOR ALL DEPARTMENTS		
253-2026	3/23/26	1000-110-319-0000	\$209.40	\$209.40	GENERAL	SOUTHWEST OHIO COMPUTER ASSOCIATION	QUARTERLY FIRE EXT. HOOD INSPECTION, FIRE ALARMS FOR ALL BUILDINGS		
261-2026	3/31/26	1000-110-323-0000	\$1,500.00	\$1,500.00	GENERAL	PYE-BARKER FIRE & SAFETY LLC	CONSTANT CONTRACT SUBSCRIPTION		
193-2026	3/1/26	1000-110-510-0000	\$313.08	\$0.00	GENERAL	HUNTINGTON CREDIT CARD	NAME PLATE FOR JEDD BOARD MEMBER		
194-2026	3/1/26	1000-110-599-0000	\$15.00	\$15.00	GENERAL	BOSS AWARDS & SPORTSWEAR	BANK FEES - CREDIT CARD		
206-2026	3/16/26	1000-110-599-0000	\$75.00	\$75.00	GENERAL	BOSS AWARDS & SPORTSWEAR	PURCHASE PRE-EMERGENT TO TREAT LAWN AT ADMIN/POLICE		
207-2026	3/1/26	1000-110-599-0000	\$1,000.00	\$909.99	GENERAL	HUNTINGTON BANK	REIMBURSEMENT FOR OFFICE SUPPLIES FROM WALMART		
251-2026	3/23/26	1000-110-599-0000	\$84.60	\$84.60	GENERAL	CWS-CINCINNATI WHOLESAL SUPPLY	REPLACEMENT OF DAMAGED SLIDE AT HEROES PARK		
265-2026	4/1/26	1000-110-599-0000	\$79.34	\$79.34	GENERAL	DIANNE FRENCH	RENOVATION AT HEROES PARK - RESOLUTION 26-38		
257-2026	3/26/26	1000-610-323-0000	\$1,386.00	\$1,386.00	GENERAL	PLAYGROUND EQUIPMENT SERVICES	PHONES, SOFTWARE AND INSTALLATION FOR ALL DEPARTMENTS		
262-2026	3/31/26	1000-610-599-1089	\$61,356.00	\$61,356.00	GENERAL	GAMECHANGER ATHLETICS LLC	BULK SURFACE ASPHALT - PUBLIC WORKS		
250-2026	3/20/26	1000-760-790-0000	\$8,216.62	\$8,216.62	GENERAL	SOUTHWEST OHIO COMPUTER ASSOCIATION	QUARTERLY FIRE EXT. HOOD INSPECTION, FIRE ALARMS FOR ALL BUILDINGS		
261-2026	3/31/26	2021-330-323-0000	\$5,000.00	\$5,000.00	GENERAL	NORMAC COMPANY LLC	ELECTRIC INVOICE FOR PUBLIC WORKS		
259-2026	3/02/26	2021-330-359-1074	\$2,000.00	\$2,000.00	GASOLINE TAX	PYE-BARKER FIRE & SAFETY LLC	RUST INHIBITOR FOR PUBLIC WORKS		
255-2026	3/18/26	2021-330-360-0000	\$3,670.00	\$3,670.00	GASOLINE TAX	DUKE ENERGY	OPERATING SUPPLIES FOR FIRE AND PUBLIC WORKS		
180-2026	3/9/26	2021-330-420-0000	\$500.00	\$428.70	GASOLINE TAX	ROQUEMORE ENTERPRISES INC	REIMBURSEMENT FOR MAILBOX DAMAGE DURING SNOW REMOVAL		
245-2026	3/20/26	2021-330-599-0000	\$40.00	\$40.00	GASOLINE TAX	MEMARDS	UPDATED EMAIL SERVER FOR ALL DEPARTMENTS		
253-2026	3/23/26	2021-330-599-0000	\$122.15	\$122.15	GASOLINE TAX	TERESA STACY	INSURANCE CLAIM - CHECK 1037		
236-2026	3/16/26	2031-330-221-0000	\$12.82	\$0.00	ROAD AND BRIDGE	SOUTHWEST OHIO COMPUTER ASSOCIATION	INSURANCE CLAIM - CHECK 1038		
237-2026	3/16/26	2031-330-221-0000	\$3,692.00	\$0.00	ROAD AND BRIDGE	KETTERING NETWORK RADIOLOGISTS	INSURANCE CLAIM - CHECK 1039		
238-2026	3/16/26	2031-330-221-0000	\$120.67	\$0.00	ROAD AND BRIDGE	FORT HAMILTON HOSPITAL	INSURANCE CLAIM - CHECK 1061		
239-2026	3/16/26	2031-330-221-0000	\$189.91	\$0.00	ROAD AND BRIDGE	ALLIANCE PHYSICIANS INC	INSURANCE CLAIM - CHECK 1082, 1083, 1064		
240-2026	3/16/26	2031-330-221-0000	\$1,088.78	\$0.00	ROAD AND BRIDGE	TRISTATE UROLOGICAL ASSOCIATES	MEDICAL INSURANCE FOR POLICE		
246-2026	3/20/26	2081-210-221-0000	\$13,082.00	\$0.00	POLICE	PEDIATRIC ASSOCIATES OF FAIRFIELD	REPLACEMENT BODY ARMOR FOR SGT MILLER		
245-2026	3/20/26	2081-210-251-0000	\$1,615.90	\$1,615.90	POLICE	MEDBEN ADMINISTRATORS INSURANCE AGENCY	REIMBURSEMENT FOR CLOTHING ALLOWANCE AND DRYCLEANING		
264-2026	3/31/26	2081-210-251-0000	\$21.00	\$21.00	POLICE	VANCE'S LAW ENFORCEMENT	RADIO MIC CABLE REPAIRS		
183-2026	3/4/26	2081-210-323-0000	\$324.00	\$0.00	POLICE	BRANDON MCSROKEY	REPAIRS TO UNIT 007		
247-2026	3/20/26	2081-210-323-0000	\$2,616.36	\$2,616.36	POLICE	BUTLER COUNTY SHERIFF	REPAIRS/MAINTENANCE FOR POLICE VEHICLES		
248-2026	3/20/26	2081-210-323-0000	\$1,970.10	\$1,970.10	POLICE	CRONIN FORD NORTH	QUARTERLY FIRE EXT. HOOD INSPECTION, FIRE ALARMS FOR ALL BUILDINGS		
261-2026	3/31/26	2081-210-323-0000	\$4,000.00	\$4,000.00	POLICE	PYE-BARKER FIRE & SAFETY LLC	ANNUAL GPS TRACKING FEE		
188-2026	3/5/26	2081-210-360-0000	\$1,800.00	\$0.00	POLICE	3SI SECURITY SYSTEMS, INC.	CASE JACKETS FOR POLICE DEPARTMENT		
263-2026	3/31/26	2081-210-430-0000	\$282.96	\$282.96	POLICE	QUALITY PUBLISHING COMPANY	LOW NOISE MICROPHONES AND INSTALLATION - INTERVIEW ROOM		
184-2026	3/4/26	2081-210-430-0000	\$588.49	\$588.49	POLICE	CT SECURITY SERVICES	TOWING FEE		
182-2026	3/4/26	2081-210-599-0000	\$350.00	\$0.00	POLICE	FOX TOWING	REIMBURSEMENT FOR MEALS/VEHICLE REPAIR WHILE AT TRAINING		
195-2026	3/13/26	2081-210-599-0000	\$83.59	\$0.00	FIRE	JOHN VANDERYT	PURCHASE PRE-EMERGENT TO TREAT LAWN AT ADMIN/POLICE		
251-2026	3/23/26	2081-210-599-0000	\$84.60	\$84.60	POLICE	CWS-CINCINNATI WHOLESAL SUPPLY	UPDATED EMAIL SERVER FOR ALL DEPARTMENTS		
253-2026	3/23/26	2081-210-599-0000	\$575.85	\$575.85	POLICE	SOUTHWEST OHIO COMPUTER ASSOCIATION	INSURANCE CLAIM - CHECK 1047		
197-2026	3/16/26	2111-220-221-0000	\$149.45	\$0.00	FIRE	JENNIFER M RIDGE MD INC	INSURANCE CLAIM - CHECK 1048		
198-2026	3/16/26	2111-220-221-0000	\$83.59	\$0.00	FIRE	MERCY HEALTH PHYSICIANS	INSURANCE CLAIM - CHECK 1049		
199-2026	3/16/26	2111-220-221-0000	\$150.00	\$0.00	FIRE	Hines & Associates Inc	INSURANCE CLAIM - CHECK 1050		
200-2026	3/16/26	2111-220-221-0000	\$115.35	\$0.00	FIRE	CHILDRENS HOSPITAL MEDICAL CENTER	INSURANCE CLAIM - CHECK 1051		
201-2026	3/16/26	2111-220-221-0000	\$120.67	\$0.00	FIRE	ALLIANCE PHYSICIANS INC	INSURANCE CLAIM - CHECK 1055 - 1056		
202-2026	3/16/26	2111-220-221-0000	\$1,377.24	\$0.00	FIRE	Northeast Cingimall Pediatric Associates	INSURANCE CLAIM - CHECK 1004		
203-2026	3/16/26	2111-220-221-0000	\$147.60	\$0.00	FIRE	MERCY HEALTH PHYSICIANS	INSURANCE CLAIM - CHECK 1008		
204-2026	3/16/26	2111-220-221-0000	\$111.11	\$0.00	FIRE	TRIHEALTH	INSURANCE CLAIM - CHECK 1009, 1010		
205-2026	3/16/26	2111-220-221-0000	\$141.89	\$0.00	FIRE	HEALTHLINK FP AND SPORTS MEDICINE	INSURANCE CLAIM - CHECK 1007		
242-2026	3/17/26	2111-220-221-0000	\$2,028.93	\$0.00	FIRE	BETHESDA NORTH HOSPITAL	INSURANCE CLAIM - CHECK 1005		
233-2026	3/16/26	2111-220-222-0000	\$37.33	\$0.00	FIRE	LEE SIDE WELLNESS ASSOC LLC	2025 INVOICE THAT WAS NEVER RECEIVED FOR FIRE		
249-2026	3/20/26	2111-220-251-0000	\$109.65	\$0.00	FIRE	CINTAS #009	YEARLY SUBSCRIPTION FOR CODE STAT - FIRE		
202-2026	3/23/26	2111-220-319-0000	\$539.00	\$539.00	FIRE	STRYKER EMS EQUIPMENT	REPAIRS ON VEHICLE 120		
189-2026	3/9/26	2111-220-323-0000	\$3,457.50	\$3,457.50	FIRE	AMBULANCE MAINTENANCE COMPANY, INC.	REPAIR DISHWASHER AT STATION 211		
190-2026	3/10/26	2111-220-323-0000	\$450.58	\$450.58	FIRE	RECKER AND BOERGER	REPAIRS ON VEHICLE 121		
192-2026	3/11/26	2111-220-323-0000	\$580.27	\$580.27	FIRE	AMBULANCE MAINTENANCE COMPANY, INC.	2024 REPAIR - INVOICE WAS NEVER RECEIVED AT FIRE DEPARTMENT		
196-2026	3/16/26	2111-220-323-0000	\$960.31	\$960.31	FIRE	FIRE APPARATUS SALES & SERVICE	REPAIRS TO 2018 TAHOE - FIRE DEPARTMENT		
205-2026	3/16/26	2111-220-323-0000	\$1,328.00	\$1,328.00	FIRE	GESELL ELECTRIC INC			
258-2026	3/30/26	2111-220-323-0000	\$2,396.73	\$2,396.73	FIRE	GILL AUTO GROUP LLC			

Updated as of 4/2/2026				Account Code	Acct Amount	Curr Balance	Department	Vendor	Notes
PO #	Issue Date	Account Code	Acct Amount	Curr Balance	Department	Vendor	Notes		
261-2026	3/31/26	2111-220-323-0000	\$7,000.00	\$7,000.00	FIRE	PYE-BARKER FIRE & SAFETY LLC	QUARTERLY FIRE EXT. HOOD INSPECTION, FIRE ALARMS FOR ALL BUILDINGS		
179-2026	3/3/26	2111-220-420-0000	\$500.00	\$477.50	FIRE	ACE HARDWARE % RHONDA	OPERATING SUPPLIES FOR FIRE		
180-2026	3/3/26	2111-220-420-0000	\$500.00	\$500.00	FIRE	MENARDS	OPERATING SUPPLIES FOR FIRE AND PUBLIC WORKS		
185-2026	3/4/26	2111-220-420-0000	\$25.98	\$0.00	FIRE	MENARDS - FAIRFIELD TWP	OPERATING SUPPLIES FOR FIRE		
186-2026	3/4/26	2111-220-420-0000	\$500.00	\$500.00	FIRE	MENARDS - FAIRFIELD TWP	OPERATING SUPPLIES FOR FIRE		
181-2026	3/4/26	2111-220-430-0000	\$1,103.63	\$1,103.63	FIRE	VOGELPOHL FIRE EQUIPMENT	REPLACEMENT NOZZLE FOR BOOSTER LINE ON 121		
256-2026	3/25/26	2111-220-430-0000	\$1,159.20	\$1,159.20	FIRE	ECONOMISE RENTAL, INC	REPLACEMENT FOR K12 SAW FOR FIRE DEPARTMENT		
260-2026	3/30/26	2111-220-430-0000	\$499.99	\$499.99	FIRE	RECKER AND BOERGER	NEW WASHING MACHINE FOR STATION 211		
253-2026	3/23/26	2111-220-599-0000	\$1,134.25	\$1,134.25	FIRE	SOUTHWEST OHIO COMPUTER ASSOCIATION	UPDATED EMAIL SERVER FOR ALL DEPARTMENTS		
203-2026	3/16/26	2901-210-221-0000	\$139.88	\$0.00	JEDD - CITY OF HAMILTON I, II, III	Beacon Orthopaedics & Sports Medicine	INSURANCE CLAIM - CHECK 1006		
204-2026	3/16/26	2901-210-221-0000	\$105.08	\$0.00	JEDD - CITY OF HAMILTON I, II, III	UNIVERSITY OF CINCINNATI PHYSICIANS CO LLC	INSURANCE CLAIM - CHECK 1011		
206-2026	3/17/26	2901-210-221-0000	\$9.96	\$0.00	JEDD - CITY OF HAMILTON I, II, III	UC PHYSICIANS CO	INSURANCE CLAIM - CHECK 1012		
209-2026	3/17/26	2901-210-221-0000	\$3,026.66	\$0.00	JEDD - CITY OF HAMILTON I, II, III	WEST CHESTER HOSPITAL LLC	INSURANCE CLAIM - CHECK 1013		
210-2026	3/17/26	2901-210-221-0000	\$1,611.20	\$0.00	JEDD - CITY OF HAMILTON I, II, III	KETTERING HEALTH DAYTON	INSURANCE CLAIM - CHECK 1034		
211-2026	3/17/26	2901-210-221-0000	\$406.60	\$0.00	JEDD - CITY OF HAMILTON I, II, III	KETTERING INDEPENDENT MEDICAL GROUP	INSURANCE CLAIM - CHECK 1035		
212-2026	3/17/26	2901-210-221-0000	\$2.73	\$0.00	JEDD - CITY OF HAMILTON I, II, III	FAMILY ALLERGY AND ASTHMA	INSURANCE CLAIM - CHECK 1040-1046		
213-2026	3/17/26	2901-210-221-0000	\$270.18	\$0.00	JEDD - CITY OF HAMILTON I, II, III	Beacon Orthopaedics & Sports Medicine	INSURANCE CLAIM - CHECK 1052 AND 1053		
214-2026	3/17/26	2901-210-221-0000	\$39.74	\$0.00	JEDD - CITY OF HAMILTON I, II, III	Dermatologists of Southwest Ohio	INSURANCE CLAIM - CHECK 1054		
215-2026	3/17/26	2901-210-221-0000	\$143.01	\$0.00	JEDD - CITY OF HAMILTON I, II, III	MERCY HEALTH PHYSICIANS	INSURANCE CLAIM - CHECK 1065		
216-2026	3/17/26	2901-210-221-0000	\$207.00	\$0.00	JEDD - CITY OF HAMILTON I, II, III	PEDIATRIC ASSOCIATES OF FAIRFIELD	INSURANCE CLAIM - CHECK 1076		
243-2026	3/19/26	2901-210-221-0000	\$105.08	\$0.00	JEDD - CITY OF HAMILTON I, II, III	UNIVERSITY OF CINCINNATI PHYSICIANS CO LLC	INSURANCE CLAIM - CHECK 1011		
250-2026	3/20/26	2901-760-790-0000	\$40,812.72	\$40,812.72	JEDD - CITY OF HAMILTON I, II, III	SOUTHWEST OHIO COMPUTER ASSOCIATION	PHONES, SOFTWARE AND INSTALLATION FOR ALL DEPARTMENTS		
187-2026	3/4/26	2911-210-590-0000	\$1,887.00	\$0.00	EQUITABLE SHARING FUND (DEA BURN)	DSLIRPro	MISC EQUIPMENT FOR DRONES		
191-2026	3/1/26	4903-760-360-0000	\$281,988.45	\$281,988.45	FAIRFIELD TWP RID CAPITAL PROJECTS	BARRETT PAVING MATERIALS INC	2026 PAVING		

FISCAL OFFICERS REPORT – APRIL 1, 2026

CHECKING ACCOUNT BALANCE	\$451,901.00
CHECKING ACCOUNT BALANCE – MEDICAL	\$156,121.46
JEDD REVENUE RECEIVED YTD (Hamilton)	\$193,410.09
JEDD REVENUE RECEIVED YTD (Fairfield)	\$62,354.02
INVESTMENT ACCOUNT BALANCE (2.95%)	\$14,463,757.67
Interest Earned in MARCH	\$36,191.24
GRANT MONEY RECEIVED	\$0.00
EMS BILLING RECEIPTS TO DATE	\$235,629.62
REVENUE TO DATE (24.908%)	\$5,023,075.94
REVENUE BUDGETED FOR 2026	\$20,323,548.00
EXPENDITURES TO DATE (29.466%)	\$7,132,362.63
APPROPRIATIONS FOR 2026	\$23,891,268.00
PAYMENTS MADE IN MARCH	\$945,056.90
MAJOR FUND BALANCES	
1. GENERAL	\$4,775,312.66
2. ROAD AND BRIDGE FUND	\$475,181.65
3. POLICE FUND	\$490,851.74
4. FIRE LEVY FUND	\$1,755,357.50
5. SAFETY SERVICES FUND	\$163,521.01
6. FIRE RESCUE, AMBULANCE, EMS FUND	\$532,730.93
7. JEDD FUND (HAMILTON)	\$1,644,013.91
8. JEDD FUND (FAIRFIELD)	\$113,098.12
9. TIF (STORYPOINT)	\$639,237.51
10. TIF (PRINCETON)	\$1,858,103.93
11. TIF (SEWARD)	\$597,165.04
12. TIF (BRIDGEWATER)	\$5,984.33
13. RESIDENTIAL IMPROVEMENT DISTRICT (RID)	\$1,175,260.33
TOTAL ALL FUNDS	\$15,058,662.97

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-40**

RESOLUTION APPROVING PAYMENT TO SEDGWICK IN THE AMOUNT OF \$9,295.00.

WHEREAS: Sedgwick is Fairfield Township's third-party administrator for Ohio Bureau of Workers' Compensation claims; and

WHEREAS: Fairfield Township has qualified for the 2027 OHIO TOWNSHIP ASSOCIATION Workers' Compensation Group Rating program; and

WHEREAS: In addition to premium savings, joining a Sedgwick administered group rating program gives access to the industry leader in workers' compensation; and

WHEREAS: The projected maximum premium will be \$137,615.00, refund amount will be \$44,037.00 up to \$86,450.00 with the maximum projected assessment being \$6,881.00 depending on the performance of the entire group; and

WHEREAS: This payment will be taken out of the following fund numbers, #1000, #2021, #2081 & #2111.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the payment of \$9,295.00 to Sedgwick, PO Box 89456, Cleveland, OH 44101-6456, for services as set forth in the Agreement attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 14, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

Group Retrospective Rating



March 11, 2026

KIMBERLY LAPENSEE
 FAIRFIELD TOWNSHIP / BUTLER COUNTY
 6032 MORRIS ROAD
 HAMILTON, OH 45011

Re: Group Retrospective Rating Re-Enrollment for Policy # 30920104

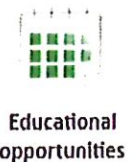
We are pleased to inform you that your organization has qualified for re-enrollment in the 2027 Ohio Township Association Retro Group. With your enrollment, you have access to significant refund opportunities and Sedgwick's industry-leading claims and risk management support. Our programs are successful because of our focus on safety best practices, client education, and aggressive claims management.

2027 Group Retrospective Rating projection:		Max Refund	Max Assessment
Projected Premium	\$ 137,615		
Target Refund %	32%	62.82%	5%
Target Refund \$	\$44,037	\$ 86,450	\$ 6,881

Actual group refunds/assessments will be dependent on the performance of the entire group. BWC will conduct three (3) annual evaluations to determine the refund/assessment. Evaluations will take place at 12, 24, and 36 months after the end of the policy year.

To discuss our Group Retrospective Rating program, related services, or other BWC options, please contact Tammy Ring at 614-266-9516 or Tammy.Ring@sedgwick.com.

Enroll today to receive these workers' compensation services



To re-enroll, simply sign and return the enclosed U-153 enrollment form with invoice and payment, or enroll online at www.sedgwick.com/ohiotpa/enroll.

As a reminder, when enrolling in a group retrospective rating program, BWC does not allow the stacking of discounts with any of the following programs: \$15k Medical Deductible, Claim Impact Reduction, and Substance Use Prevention & Recovery Bonus. However, Group Retro has the potential to provide significant refunds in comparison to these other alternative rating programs.



Bureau of Workers' Compensation

Employer Statement for Group-Retrospective-Rating Program

Instructions

- Please print or type.
- Return completed statement to the attention of the sponsoring organization you are joining.
- The sponsoring organization's third-party administrator will submit this form.
- If you have any questions, please call BWC at (614) 466-6773.

Note: This application must be review and approve by BWC's employers programs unit BEFORE It becomes effective.

Employer Name FAIRFIELD TOWNSHIP / BUTLER COUNTY	Telephone number 513 785 2299	BWC Policy Number 30920104	
Address 6032 MORRIS ROAD	City HAMILTON	State OH	Nine-digit Zip Code 45011

Group-retrospective-rating program enrollment

I agree to comply with the Ohio Bureau of Workers' Compensation Group-Retrospective-Rating Program rules (Ohio Administrative Rule 4123-17-73). I understand that my participation in the program is contingent on such compliance.

This form supersedes any previously executed U-153.

I understand that only a BWC Group-Retrospective-Rating Program certified sponsor can offer membership into the program. I also understand if the sponsoring organization listed below, is not certified, this application is null and void.

I am a member of the Ohio Township Association Retro Group sponsoring organization or a certified affiliate organization and would like to be included in the Group-Retrospective-Rating Program it sponsors for the policy year beginning January 1, 2027. I understand the employer roster submitted by the group will be the final, official determination of the group in which I will or will not participate. Submission of their form does not guarantee participation.

I understand the sponsoring organization's representative Sedgwick #000900-80 (currently, as determined by the sponsoring organization) is the only representative I may have in risk-related matters while I remain a member of the group. I also understand the representative for the Group-Retrospective-Rating Program will continue as my individual representative in the event that I no longer participate in the program. At the time, I am no longer a member of the program, I understand I must file a *Permanent Authorization (AC-2)* to cancel or change individual representation.

I understand a new U-153 shall be filed each policy year I participate in the Group-Retrospective-Rating Program.

I am associated with the sponsoring organization or a certified affiliate sponsoring organization. Yes No

Ohio Township Association Retro Group

352450

Name of sponsor or affiliate sponsor

Sponsor or affiliate sponsor policy number

Note: For injuries that occur during the period an employer is enrolled in the Group-Retrospective-Rating Program, employers may not use or participate in the Deductible Program, Group Rating, Retrospective Rating, \$15,000 Medical-Only Program or the Drug-Free Safety Program.

Certification

_____ certifies that he/she is the _____ of
(Officer Name) (Title)

_____, the employer referred to above, and that all of the
(Employer Name)
information is true to the best of his/her knowledge, information, and belief, after careful investigation.

X _____
(Officer Signature)

(Date)



RENEWAL INVOICE

EXHIBIT A

Bill To:

KIMBERLY LAPENSEE
FAIRFIELD TOWNSHIP / BUTLER COUNTY
6032 MORRIS ROAD
HAMILTON, OH 45011

Table with 2 columns: Policy Number, Invoice Date, Invoice Number, Payment Due Date, Group Number, Rating Year, Annual Fee. Values include 30920104, March 11, 2026, 1611460, UPON RECEIPT, 3579, 2027, \$ 9,295.

Ohio Workers' Compensation Group Retrospective Rating Program

The enrollment fee of \$ 9,295 includes:

- Services for the annual contract period beginning 7/1/2026
Policy Year: Group Retrospective Rating enrollment for January 1, 2027 to December 31, 2027

To enroll online quickly and securely using your credit card, visit www.sedgwick.com/ohiotpa/enroll
To enroll by mail, make the check payable to Sedgwick, and include the signed enrollment forms and invoice with your payment. Mail to: Sedgwick PO Box 89456 Cleveland OH 44101-6456

By returning this invoice or by remittance of the service fee, Client acknowledges and accepts all terms and conditions of the workers' compensation service agreement. Said agreement is hereby incorporated by reference herein https://viaoneohio.sedgwick.com/Rating/2027PEgroupcontract.pdf (password: group2027).

This invoice is for Sedgwick's workers' compensation third party administration services pursuant to a service agreement between your company and Sedgwick. Client acknowledges that payment of this invoice does not constitute or guarantee enrollment in any workers' compensation discount/alternative rating program.

X

Signature Printed Name Title Date
klapensee@fairfieldtp.org 513 785 2299
Email Address Phone number

Questions?
Contact Tammy Ring at 614-266-9516 or
Tammy.Ring@sedgwick.com

If your organization has merged with or acquired another company in the last year or plans to up through the policy year noted above, initial here and contact our office immediately to review your options.

If a W-9 is needed visit https://viaoneohio.sedgwick.com/Rating/SedgwickW9.pdf

Invoice #: 1611460

Ohio Township Association Retro Group, group #3579 (2027) GRC-M
Sedgwick / policy #30920104

2027 Group Retrospective Rating Analysis

Employer: Fairfield Township / Butler County

Policy No.: 30920104

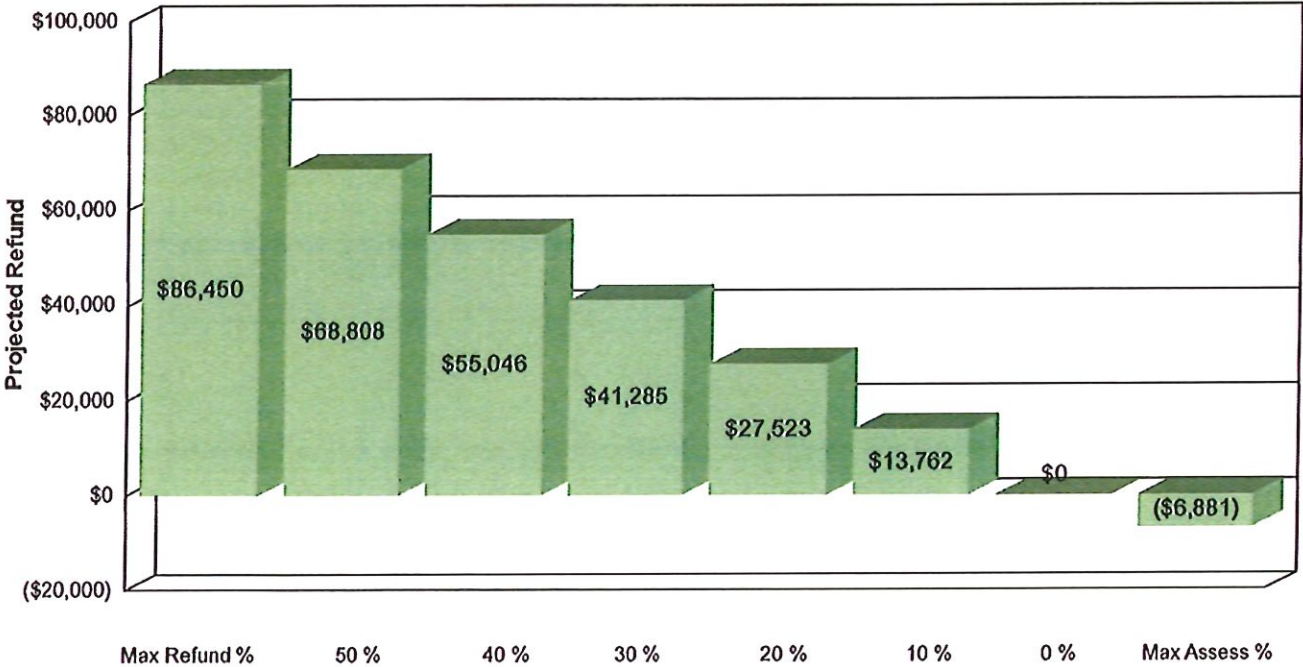
Projections based on: TM: -3% EMR: 0.97

Estimated Standard Premium:	\$137,615
BWC Assessments:	\$0
Estimated Individual Premium:	\$137,615

BWC will conduct three (3) annual evaluations to determine the refund/assessment. Evaluations will take place at 12, 24, and 36 months after the end of the policy year.

Max Refund: 62.82%	Max Assessment: 5%
Projected Maximum Refund: \$ 86,450	Projected Maximum Assessment: \$ 6,881

Estimated Refund Range



*The 2027 premium amounts are for the payroll period from 1/01/2027 to 12/31/2027.

Actual group refunds/assessments will be dependent on the performance of the entire group. This projection is to be used as a guideline only for decision making purposes. The results should not be construed as actual.

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-41**

RESOLUTION DECLARING A 2017 WHITE FORD EXPLORER AND THREE DELL 7424 RUGGED EXTREME LAPTOPS AS SURPLUS AND AUTHORIZING AND DIRECTING THE SALE OF THE SAME 2017 WHITE FORD EXPLORER AND RUGGED EXTREME LAPTOPS TO METROPARKS, BUTLER COUNTY, OHIO FOR \$4,000.00, "AS IS".

WHEREAS: The Board of Trustees of Fairfield Township, Butler County, Ohio is authorized pursuant to Section 505.101 of the Ohio Revised Code to enter into a contract without advertising or bidding the sale of equipment to any political subdivision of the State; and

WHEREAS: the Board of Trustees of Fairfield Township, Butler County, Ohio, purchased new vehicles and laptops in 2024/2025 and have determined that the township will no longer need the 2017 White Ford Explorer (VIN# 1FM5K8AR0HGB65511) and three (3) Dell Latitude 7424 Rugged Extreme Laptops (Serial # 6550027346, 2196462674, and 10082033606) for public purposes and has established a value of \$4,000.00; and

WHEREAS: MetroParks, Butler County, Ohio, a political subdivision of the State, has offered to purchase the 2017 White Ford Explorer and Laptops for \$4,000.00, "As Is".

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes and directs that the offer of MetroParks of Butler County, Ohio to buy the 2017 White Ford Explorer and three (3) Rugged Laptops for the purchase price of \$4,000.00, is hereby accepted and that such motor vehicle and laptops are to be conveyed "As Is" to MetroParks, Butler County, Ohio.

SECTION 2: The Board hereby authorizes and directs the Township Administrator to take all such actions necessary to convey the title of the 2017 White Ford Explorer to the Board of Directors for MetroParks, "As Is", for the proposed price of \$4,000.00.

SECTION 3: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 14, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

Kimberly Lapensee

From: Robert Chabali
Sent: Wednesday, March 25, 2026 8:35 AM
To: Kimberly Lapensee
Cc: French, Dianne; Lanier, Doug; Noelle Sizemore
Subject: Re: Items to be sold to Metro Parkes / Resolution Needed

Kim,

Metro Parks has little to no funding and are in need of a vehicle they can use as a marked unit. They were also looking for laptops for some of their cars. They saw the vehicle and laptops and made the \$4,000.00 bid. They have no more funding. Blue book for a 2017 regular civilian vehicle in good shape is in the \$9000 range. This is an overall a high mileage retired police vehicle that has been driven hard on occasion. Don't think we would get much more if we put it on govdeals.com for bid. Additionally, we would have to take the overhead lights off, which its an other expenditure for us if we put it up for bid. They bid for the vehicle as is. The laptops are useless to us based on updated current technology.

Bob

On Mar 25, 2026, at 8:13 AM, Kimberly Lapensee <klapensee@fairfieldtwp.org> wrote:

Bob – how did you all come up with the \$4,000.00 figure?

Kim

From: Robert Chabali <rchabali@fairfieldtwp.org>
Sent: Tuesday, March 24, 2026 4:24 PM
To: French, Dianne <dfrench@fairfieldtwp.org>; Kimberly Lapensee <klapensee@fairfieldtwp.org>; Lanier, Doug <dlanier@fairfieldtwp.org>
Cc: Noelle Sizemore <nsizemore@fairfieldtwp.org>
Subject: FW: Items to be sold to Metro Parkes / Resolution Needed

Dianne,

Can you do a Resolution for the below for the next meeting? We are selling the below vehicle, accessories and three Dell Latitude 7424n Rugged Extreme Laptops to Metro Parks, 2501 Timberman Road, Hamilton, Ohio 45013, for \$4,000.00.

Point of Contact: Sgt. Kelly Williford, Office #513-867-5835 Ext303.

Let me know what else we need.

Thank you!

Bob

From: Vanderyt, John <jvanderyt@fairfieldtwp.org>
Sent: Tuesday, March 24, 2026 3:05 PM
To: Robert Chabali <rchabali@fairfieldtwp.org>
Cc: Lanier, Doug <dlanier@fairfieldtwp.org>
Subject: Items to be sold to Metro Parkes / Resolution Needed

Chief

Here are the items that will be sold to Metro Parks for a **Total of \$4000**

2017 White Ford Explorer VIN # 1FM5K8AR0HGB65511
Red & Blue light bar/ Push Bumper / Computer Mount / Old Flash Light charger – All still installed
and operational
Currently Unmarked – 76,000 miles

Three Dell Latitude 7424 Rugged Extreme Laptops

1. Service Tag – 30BPTG2 Express SVC Code # 6550027346
2. Service Tag – 10BPTG2 Express SVC Code # 2196462674
3. Service Tag – 4MQKYX2 Express SVC Code # 10082033606

These will need to be given to Diane French so a resolution can be done for the next Trustee Meeting. Noelle can then create an Invoice that can be given to Metro Parks. The title is currently at the Admin Building, and this will need to be signed over to Metro Parks also when completed.

<image001.png>

Sergeant John Vanderyt #648
Fairfield Township Police Department
6485 Vonnie Vale Court
Hamilton, Ohio 45011
jvanderyt@fairfieldtwp.org
513-785-4176 (Voicemail)
513-887-4406 (Office)
513-887-4407 (Fax)

FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-42

RESOLUTION REVISING THE 2026 PERMANENT APPROPRIATIONS BY ATTACHED FUND TOTALS FOR FISCAL YEAR COMMENCING JANUARY 1, 2026.

WHEREAS: The Permanent Appropriations were originally approved in December of 2025 and must be approved no later than the end of March 2026; and

WHEREAS: It is necessary to revise the budget due to certain expenditures being carried over from last year and that were not accounted for in the new budget; and

WHEREAS: The Township received seized funds for the Police Department in the amount of \$2,958.61 and are required to deposit the money into the Law Enforcement Trust Fund #2261, and will be required to split the receipt with the Butler County Prosecutor's Office in the amount of \$739.65; and

WHEREAS: Additional funds were needed in the general funds due to underbudgeting for life insurance for all personnel; and

WHEREAS: The Board currently desires to approve revised Permanent Appropriations for Fairfield Township.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby adopts the Permanent Appropriations Budget for fiscal year commencing January 1, 2026, a copy of which is attached as Exhibit "A" and made a part of this resolution by reference.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 14, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbiere, Township Law Director

Fiscal Year 2026 Budget Appropriations – Fairfield Township

FUND	EXPENDITURES	TOTAL LINE ITEM	TOTAL FUND
GENERAL			\$5,763,536.20
#1000	Salaries	\$ 700,000.00	
	Employee Benefits	\$ 335,725.20	
	Purchased Services	\$ 440,955.00	
	Supplies and Materials	\$ 33,500.00	
	Other	\$ 253,356.00	
	Capital	\$ 0.00	
	Transfers	\$4,000,000.00	
MOTOR VEHICLE			\$40,400.00
#2011	Purchased Services	\$14,900.00	
	Supplies and Materials	\$12,000.00	
	Other	\$13,500.00	
	Capital	\$ 0.00	
GAS TAX			\$375,705.00
#2021	Purchased Services	\$260,705.00	
	Supplies and Materials	\$115,000.00	
	Other	\$0.00	
	Capital	\$0.00	
ROAD AND BRIDGE			\$743,960.00
#2031	Salaries	\$503,100.00	
	Employee Benefits	\$225,800.00	
	Purchased Services	\$ 15,060.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
POLICE FUND			\$2,371,335.00
#2081	Salaries	\$ 350,000.00	
	Employee Benefits	\$1,056,850.00	
	Purchased Services	\$ 649,985.00	
	Supplies and Materials	\$ 238,600.00	
	Other	\$ 75,900.00	
	Capital	\$ 0.00	
FIRE FUND			\$4,197,700.00
#2111	Salaries	\$1,800,000.00	
	Employee Benefits	\$1,345,700.00	
	Purchased Services	\$ 691,200.00	
	Supplies and Materials	\$ 181,300.00	
	Other	\$ 179,500.00	

	Capital	\$ 0.00	
SAFETY SERVICES			\$1,620,000.00
#2191	Salaries	\$1,600,000.00	
	Employee Benefits	\$ 0.00	
	Purchased Services	\$ 20,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
DRUG LAW ENFORCE			\$100.00
#2221	Purchased Services	\$ 100.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
PERMISSIVE MOTOR VEHICLE			\$91,960.00
#2231	Purchased Services	\$91,960.00	
	Supplies and Materials	\$0.00	
	Other	\$0.00	
	Capital	\$0.00	
LAW ENFORCEMENT TRUST FUND			
#2261	Purchased Services	\$739.65	\$2,958.61
	Supplies and Materials	\$0.00	
	Other	\$0.00	
	Capital	\$2,218.96	
ENFORCEMENT EDUC			\$8,350.00
#2271	Purchased Services	\$ 8,350.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
ARPA			\$0.00
#2273			
FIRE AND RESCUE			\$945,000.00
#2281	Salaries	\$945,000.00	
	Employee Benefits	\$ 0.00	
	Purchased Services	\$ 0.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
LIGHTING DISTRICT			\$194,000.00
#2401	Purchased Services	\$194,000.00	
JEDD HAMILTON			\$2,513,700.00
#2901	Salaries	\$2,156,100.00	
	Employee Benefits	\$ 0.00	
	Purchased Services	\$ 0.00	

	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 357,600.00	
JEDD FAIRFIELD			\$6,000.00
#2902	Salaries	\$ 0.00	
	Employee Benefits	\$ 0.00	
	Purchased Services	\$ 5,900.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 100.00	
	Capital	\$ 0.00	
TIF STORYPOINT			\$308,050.00
#2904	Purchased Services	\$ 77,013.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$231,037.00	
	Debt Service	\$ 0.00	
TIF PRINCETON ROAD			\$2,839,648.00
#2906	Purchased Services	\$ 860,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$1,685,098.00	
	Debt Service	\$ 294,550.00	
TIF SEWARD ROAD			\$1,505,000.00
#2908	Purchased Services	\$1,320,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 185,000.00	
	Debt Service	\$ 0.00	
ONE OHIO FUND			\$48,000.00
#2909	Purchased Services	\$48,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
	Debt Service	\$ 0.00	
TIF BRIDGEWATER			\$40,400.00
#2910	Purchased Services	\$39,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 1,400.00	
	Debt Service	\$ 0.00	
EQUITABLE SHARING			\$15,029.00
#2911	Purchased Services	\$ 0.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$15,029.00	
RESIDENTIAL INCENTIVE DISTRICT			\$375,000.00

#4903	Purchased Services	\$375,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
	Debt Service	\$ 0.00	
TOTAL ALL FUNDS			\$24,005,831.81

Fund	Number	2026		
		Revenues	Expenditures	Balance
General	1000	\$ 1,630,121.00	\$ 5,763,536.20	\$ 4,654,247.36
Motor Vehicle	2011	\$ 40,400.00	\$ 40,400.00	\$ 37,930.23
Gasoline Tax	2021	\$ 375,705.00	\$ 375,705.00	\$ 522,355.69
Road & Bridge	2031	\$ 943,890.00	\$ 743,960.00	\$ 500,412.56
Police	2081	\$ 3,118,412.00	\$ 2,371,335.00	\$ 804,650.56
Fire	2111	\$ 5,328,550.00	\$ 4,197,700.00	\$ 1,258,189.04
Safety Services	2191	\$ 1,885,700.00	\$ 1,620,000.00	\$ 457,341.71
Drug Law Enforce	2221	\$ -	\$ 100.00	\$ 0.68
Perm Motor Veh	2231	\$ 74,740.00	\$ 91,960.00	\$ 104,779.36
Law Enforce Trust	2261	\$ 2,958.61	\$ 2,958.61	\$ -
Enforce Education	2271	\$ -	\$ 8,350.00	\$ -
ARPA	2272	\$ -	\$ 3,404.87	\$ 3,404.87
First Responders	2273	\$ -	\$ -	\$ -
Fire & Ambulance	2281	\$ 945,000.00	\$ 945,000.00	\$ 335,487.08
Lighting District	2401	\$ 190,000.00	\$ 194,000.00	\$ 40,443.23
JEDD - Ham	2901	\$ 792,850.00	\$ 2,513,700.00	\$ 470,699.76
JEDD - Fairfield	2902	\$ 31,200.00	\$ 6,000.00	\$ 75,944.10
TIF - Millikin	2903	\$ -	\$ -	\$ -
TIF - Storypoint	2904	\$ 308,050.00	\$ 308,050.00	\$ 639,237.51
TIF - Princeton	2906	\$ 2,792,650.00	\$ 2,839,648.00	\$ 1,815,605.93
TIF Seward	2908	\$ 1,505,000.00	\$ 1,505,000.00	\$ 597,165.04
One Ohio	2909	\$ 65,000.00	\$ 48,000.00	\$ 107,904.78
TIF - Bridgewater	2910	\$ 40,400.00	\$ 40,400.00	\$ 5,984.33
Equitable Sharing	2911	\$ -	\$ 15,029.00	\$ 0.26
Litter Management	2924	\$ -	\$ -	\$ 700.00
Project Fund	4902	\$ -	\$ -	\$ -
RID Capital Projects	4903	\$ 328,250.00	\$ 375,000.00	\$ 1,128,510.33
Totals		\$20,398,876.61	\$ 24,005,831.81	\$ 13,560,994.41

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-43**

**RESOLUTION AUTHORIZING DEBT SERVICE PAYMENTS TO US BANK FOR
REPAYMENT OF GENERAL OBLIGATION BONDS FOR PROJECTS IN THE AMOUNT OF
\$569,775.00 FOR 2026 PAID FROM THE PRINCETON ROAD TIF 2906.**

WHEREAS: The Township issued debt for many projects including road improvements on the east and west side of Princeton Road; and

WHEREAS: The Township has paid off the debt for all other projects and would like to pay off the remaining debt of \$560,000.00 (principal payment) and \$9,775.00 (interest) early; and

WHEREAS: This remaining Debt Service Payments of principal will be taken out of the Princeton TIF Fund No. 2906;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Debt Service Payments due on June 1, 2026, to US Bank in the amount of \$569,775.00, attached hereto as Attachment "A".

SECTION 2: The Board hereby authorizes the Township Administrator to send a letter to US Bank to authorize the payment of the remaining balance of the loan that was originally to be paid off in 2027.

SECTION 3: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 14, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

Bond #2 - East side of Princeton Road

VS Bank

	Principle Payments	Balance
Balance at 12/2019		2,005,000.00
Balance at 12/2020	220,000.00	1,785,000.00
Balance at 12/2021	225,000.00	1,560,000.00
Balance at 12/2022	235,000.00	1,325,000.00
Balance at 12/2023	245,000.00	1,080,000.00
Balance at 12/2024	255,000.00	825,000.00
Balance at 12/2025	265,000.00	560,000.00
Balance at 12/2026	275,000.00	285,000.00
Balance at 12/2027	285,000.00	-
Year 2020 Interest	77,350.00	
Year 2021 Interest	68,550.00	
Year 2022 Interest	59,550.00	
Year 2023 Interest	50,150.00	
Year 2024 Interest	40,350.00	
Year 2025 Interest	30,150.00	
Year 2026 Interest	19,550.00	
Year 2027 Interest	8,550.00	
	<u>354,200.00</u>	

*Principle due each year in November, Interest payments due twice a year May & November

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-44**

**RESOLUTION APPROVING CHANGE ORDER #1 FOR THE CURB AND
GUTTER REPAIRS FROM ADLETA CONSTRUCTION COMPANY
IN THE AMOUNT NOT TO EXCEED \$14,910.45.**

WHEREAS: The maintenance and repairs of roads, curbs and gutters are one of the primary responsibilities of Townships; and

WHEREAS: Improved curbs & gutters will benefit the health, safety, and welfare of the residents of Fairfield Township; and

WHEREAS: During repair work it was determined additional areas needed repaired;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the additional amount of 235 linear feet of curb work repairs for the additional amount of \$14,910.45 from Adleta Construction. This will be purchased out of Fund No. 4903. The total will not exceed \$145,573.50.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 14, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

Kimberly Lapensee

From: Bennett, Jeff
Sent: Thursday, April 9, 2026 2:13 PM
To: Kimberly Lapensee
Cc: Bridges, Michael
Subject: Fw: Adleta Billing

From: Eric Smith <ESmith@adletaconstruction.com>
Sent: Thursday, April 9, 2026 1:29 PM
To: Bennett, Jeff <jbennett@fairfieldtwp.org>
Subject: Adleta Billing

Jeff

Here is our bill to date for the project. This includes the Weathered Oaks subdivision and Jamie Dr.

2023 Curb & Gutter
25-2090

April

Item No.	Item Description	Est'd Quantity	Unit Of Measure	Unit Cost Total	Quantity This Estimate	Quantity Paid To Date	Quantity Billed To Date
1	Remove & Replace Curb & Gutter	2,307	LF	55.79	2,443.20	-	2,443
2	ADA Ramp	72	SF	27.18		-	

Total Proj:

Here is an estimate for the Rentschler Estates Subdivision:

-Approx Footage: 163 LF
-Approx Estimate : \$9093.77

\$ 136,473.50 spent to date

\$ 130,663.05

Thanks,
Eric Smith

ADLETA
Construction

Adleta Inc.
389 S. Wayne Avenue
Cincinnati, OH 45215
Phone: 513-600-8725
Fax: 513-821-0266
Email: ESmith@adletaconstruction.com

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-155**

**RESOLUTION ACCEPTING BIDS FOR THE 2026 CURB AND GUTTER PROJECT AND
AWARDING THE BID TO ADLETA CONSTRUCTION IN THE AMOUNT OF \$130,663.05
THAT WILL BE PAID FROM THE PRINCETON ROAD TIF #2906.**

WHEREAS: The maintenance and repairs of roads, curbs and gutters are one of the primary responsibilities of Townships; and

WHEREAS: Improved curbs & gutters will benefit the health, safety, and welfare of the residents of Fairfield Township; and

WHEREAS: The project was advertised twice on November 24 and December 1, 2026, in the Hamilton Journal News, the township's website and on Facebook;

WHEREAS: The Township received the following bids for the 2026 Curb and Gutter Project:

1. Adleta Construction - \$130,663.05
2. Elam's Excavating LLC - \$147,520.00
3. Jackson Construction Inc. - \$148,063.26
4. Loveland Excavating - \$148,824.00
5. RA Miller Construction Company - \$165,690.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby accepts all bids received and authorizes the award of the contract to Adleta Construction in the amount of \$130,663.05. This will be paid from the Princeton Road TIF Fund No. 2906.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: December 9, 2025

2026 CURB AND GUTTER REPLACEMENT PROGRAM LIST

Road Name	From	To	ft of curb
Jamie Drive	Vinnedge Road	End	282
Spring Meadow Dr	Princeton Road south	Culdesac	454
Ashview Place	Forest Hill Lane	Sringmeadow Drive	53
Summerdale Ln	Springmeadow Drive	Autumn Hill Lane	278
Autumn Hill	Culdesac	Culdesac	532
Weathered Oaks Ln	Summerdale Lane	Liberty Fairfield	428
Weathered Oaks Ct	Weathered Oaks Lane	Culdesac	117
Rentschler Estates Dr	Start of curb	Culdesac	91
Cumberland Drive	Rentschler Estates Dr	Culdesac	16
Conley Bottom Court	Rentschler Estates Dr	Culdesac	56
		TOTALS	2,307

Total approximate footage of curb and gutter is 2,307 linear feet. Curb and gutters must be replaced prior to the 2026 paving of these roadways. Curb and gutters have been marked.

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-45**

RESOLUTION DESIGNATING FAIRFIELD TOWNSHIP ROADS FOR BID ON THE ATTACHED RETRACE ESTIMATE LIST (ATTACHMENT "A"), TO BE CERTIFIED FOR FUNDING UPON THE AWARDING OF CONTRACT, AS DETERMINED BY THE BUTLER COUNTY ENGINEERS OFFICE, WITH A COST NOT TO EXCEED \$ _____

WHEREAS: Butler County can receive a discount on retracing roadways within the County; and

WHEREAS: Butler County has provided Fairfield Township an estimate for work on Fairfield Township roads based on desired 2026 work, with said estimate subject to change upon selection of bid by Butler County; and

WHEREAS: Butler County has requested that all Township Resolutions be completed and returned for inclusion in the county contract; and

WHEREAS: Funds will be paid directly to the vendor Butler County contracts with; and

WHEREAS: This will be taken from Fund #4903;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby designates 2026 Fairfield Township roads for bid as set forth on the attached retrace estimate list as seen herein as attachment "A", to be certified for funding upon the awarding of contract for paving with a cost not to exceed \$ _____.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 14, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-46**

**RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE ALL
DOCUMENTS NECESSARY FOR THE SALE OF PROPERTY LOCATED AT 2659
TYLERSVILLE ROAD**

WHEREAS, the Fairfield Township Board of Trustees (Board) currently owns .63 acres of property in Fairfield Township, Butler County, Ohio, parcel number A0300013000018; and

WHEREAS, the sale of said parcel to **MOVIEAUTO10 LLC**, an Ohio limited liability company (“**Buyer**”) will contribute to the health, safety, welfare and economic development for the residents of Fairfield Township; and

WHEREAS, the Township has determined that the parcel does not have any governmental or public need, use or purpose; and

WHEREAS, the Township has determined that the property should be disposed of through a negotiated sale to an interested buyer for economic development; and

WHEREAS, the Township may sell property upon unanimous vote by the Board of Trustees and by Resolution to authorize the transfer of property to any person upon what terms are agreed upon between the Board and the purchaser.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows:

SECTION 1: The Board hereby authorizes the Township Administrator to execute all documents necessary to transfer Parcel No. A0300013000018 as set forth in the Purchase and Sale Agreement attached hereto and incorporated herein by reference as Exhibit A.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to R.C. 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 14, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 14th day of April, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Twp Fiscal Officer

Katherine L. Barbieri, Twp Law Director

REAL ESTATE PURCHASE AGREEMENT

This Real Estate Purchase Agreement (this "Agreement") is made as of the Effective Date (as defined in Section 20 below), between **Board of Trustees, Fairfield Township, Butler County, Ohio** ("Seller"), and **MovieAuto10, LLC**, an Ohio Limited Liability Company, ("Purchaser").

WHEREAS Seller is the owner of the land located at 2659 Tylersville Road, Fairfield Township, Butler County, Ohio, (the "Land"), and all improvements (the "Improvements") located on the Land, being approximately .63 acres, and identified as Butler County Auditor parcel A0300013000018, (collectively the "Property"); and

WHEREAS Purchaser desires to purchase the Property from Seller, and Seller desires to sell the Property to Purchaser, subject to the terms, conditions and contingencies of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, and intending to be legally bound hereby, the parties hereto agree as follows:

1. Sale and Purchase

Seller agrees to sell to Purchaser, and Purchaser agrees to purchase from Seller, the Property. The sale and purchase shall include all right, title and interests of Seller in and to the Property, including but not limited to:

- (a) All easements, rights-of-way, privileges, appurtenances and other rights, if any, pertaining to the Property.
- (b) All trees and shrubs located on the Property.
- (c) Any strips or gores of land relating to the Property; and
- (d) All right, title and interest of Seller to any land lying in the bed of any street, alley or road (open or proposed) abutting the Property.
- (e) All articles of personal property, if any, owned by Seller and located on the Property as of the date hereof and used in the operation or maintenance of the Property, including, without limitation, heating, ventilation

and air conditioning systems and equipment, appliances, furniture, tools and supplies.

2. Purchase Price and Earnest Money Deposit

The "Purchase Price" for the Property shall be FOUR HUNDRED TEN THOUSAND and 00/100 DOLLARS (\$410,000.00). The Purchase Price, as adjusted for any prorations and/or credits as set forth herein, shall be paid in cash, certified check, cashier's check, official bank check, title company check, attorneys' trust account check, or wire transfer, upon delivery of deed at "Closing." Within three (3) business days after the Effective Date, Purchaser shall pay the sum of Ten Thousand and 00/100 Dollars (\$10,000.00) (the "Earnest Money Deposit"), to _____ Title Agency, Inc. (the "Escrow Agent") as an earnest money deposit which shall be deposited in Escrow Agent's trust account. The Earnest Money Deposit shall be applied toward the Purchase Price at closing. If Purchaser terminates this Agreement pursuant to the provisions of Paragraph 10, then such Earnest Money Deposit shall be returned to Purchaser. If Purchaser terminates this Agreement for any other reason than as provided at Paragraph 10, then such Earnest Money shall be forfeited by Purchaser and paid over by the Escrow Agent to Seller. Such forfeiture shall be in addition to any other rights of Seller because of Purchaser's unauthorized termination.

3. Contingencies

None affecting Purchaser, as Purchaser is paying cash, without financing. and Purchaser has inspected the premises and is taking "As-Is." This Agreement is contingent upon approval by the Board of Trustees, Fairfield Township, Butler County, Ohio.

4. Warranties and Representations

To induce Purchaser to enter into this Agreement, Seller warrants and represents to Purchaser, that to the best of its knowledge, as follows:

(a) As of the date hereof and the date of Closing, all real estate taxes and assessments, and all governmental charges with respect to the Property, will be current.

(b) Seller will permit no new mortgages, easements, leases, agreements, restrictions, liens or other encumbrances or rights in third parties to be placed on the Property, or any modifications to be made to any existing mortgages, easements, leases, agreements, restrictions liens or other encumbrances, through the date of Closing, unless such mortgage, lease, easement, agreement, restriction, lien, or encumbrance will be extinguished or released at Closing.

(c) Seller will maintain the Property in good order, condition and repair and continue to operate and manage the same for its present use and not take or permit any act that might impair the value or usefulness of the Property and not make or obligate itself to make any material alterations to the Property, through the date of Closing.

(d) There is no pending or threatened foreclosure action, condemnation proceeding, assessment, lawsuit or order affecting Seller or the Property, nor to the best of Seller's knowledge is any such foreclosure action, proceeding, assessment, lawsuit or order contemplated by any person, entity or governmental authority.

(e) Seller has complied with all applicable laws, ordinances, building code regulations, statutes, rules and restrictions relating to the Property, and there are no governmental orders affecting the Property relative to any alleged violation of any of the foregoing.

(f) The Property is free from all city, county, state and federal orders affecting the Property, except restrictions and easements of record.

(g) There has not been any release of Hazardous Substances on or about the Property; there are no asbestos-containing materials within, on the exterior or about the Property; and the Property is in full compliance with all local, state and federal laws, including without limitation all Environmental laws. "Environmental Laws" means any local, state or federal law, rule, regulation or ordinance pertaining to environmental regulation, contamination or clean-up, including, without limitation, the Comprehensive Environmental Response Compensation and Liability Act, the Resource Conservation Recovery Act, or other federal or state super-lien or environmental clean-up statutes, as amended, and all Environmental Regulations. "Hazardous Substances" means and includes all hazardous and toxic substances, wastes or materials, any pollutants or contaminants, or other similar substances, or materials which are included under or

regulated by Environmental Laws, as well as PCB's, petroleum hydrocarbons and materials containing any measurable quantity of asbestos fiber. "Environmental Regulations" means all applicable federal, state and local governmental agency environmental statutes, ordinances, rules, notices, regulations, standards, permits, orders and any other governmental requirements relating, by way of example and not limitation, to the following: (i) the spill, leak, discharge, emission or release of any Hazardous Substances, to the air, surface water, groundwater or soil; (ii) the storage, treatment, disposal or handling of any Hazardous Substances; and (iii) the construction, operation, maintenance, repair or closing of aboveground or underground storage tanks, containers, piping or impoundments containing Hazardous Substances.

(h) The undersigned Seller constitutes the sole owner of the Property, and no other person or entity has any right, title or interest in the Property.

(i) Seller is not a foreign person as defined in Section 1445 of the Internal Revenue Code of 1996, as amended.

(j) Seller has not caused or authorized any work to be performed on the Property and no supplies, materials or equipment to have been authorized by Seller to be furnished for use at or incorporated into the Property for which a mechanics lien or other lien could be asserted against the Property or against the owner of the Property

(k) The consummation of the transaction contemplated herein will not violate any provision of any agreements, regulations or laws to which the Seller or the Property is subject or bound and will not result in the acceleration of any obligation under any mortgage, lien, indenture, lease, agreement, instrument, court order, judgment or decree by which Seller or the Property is bound and will not violate any other restriction of any kind or character to which Seller or the Property is subject.

In order to induce Seller to enter into this Agreement, Purchaser warrants that Purchaser will maintain the Property in good order, condition and repair, and shall obtain all necessary permits as required for its intended uses and shall utilize the premises in conformity with all applicable zoning laws and regulations in effect, including but not limited to

the construction of privacy fencing and screening in the rear of the property to residential properties. All business, services and processing shall be conducted wholly within a completely enclosed building unless expressly permitted otherwise by all applicable zoning laws and regulations in effect. These warranties and representations of Purchaser shall survive the closing of this Agreement.

5. Closing and Possession

Closing shall occur at a location selected by Purchaser, at a time mutually agreeable to the parties, on or before April 14, 2026, or on such other date as the parties may mutually agree in writing.

Complete and exclusive actual possession of the Property shall be given to Purchaser at Closing.

6. Title and Survey

(a) Purchaser may, at Purchaser's discretion, and at Purchaser's sole cost, procure: (i) from a title company selected by Purchaser (the "Title Company") a title commitment for an Owner's ALTA Policy of Title Insurance insuring Purchaser's interest in the Property, with such optional items as Purchaser may elect to obtain; and (ii) a survey of the Property. If any such title commitment or survey of the Property discloses matters objectionable to Purchaser, in its sole and absolute discretion, Purchaser shall notify Seller of such objections no later than the Exercise Date. Seller shall then have the option, within seven (7) days after receipt of such notice (the "7 Day Period"), to remove or discharge the same. In the event that Seller is unwilling or unable to remove or discharge any such objectionable matters within the 7 Day Period: (i) Purchaser shall be entitled to remove and discharge any such matters that constitute monetary liens (other than existing mortgage liens that are to be discharged at Closing) and to deduct the actual cost thereof from the Purchase Price; (ii) Purchaser may elect to attempt for up to fourteen (14) days to remove any other objectionable matters at its sole cost and expense (and notwithstanding anything herein to the contrary, Closing shall be delayed as deemed necessary by Purchaser in order to permit Purchaser sufficient time to do so); or (iii) Purchaser shall be entitled to terminate this Agreement by giving notice to Seller within seven (7) days after the expiration of the 7 Day Period. Notwithstanding anything contained herein to the contrary, Purchaser shall be entitled to obtain updated searches of title and survey information after

the date Purchaser notifies Seller of its original objections, through and including the time of Closing. If any matters objectionable to Purchaser are disclosed thereby, then Purchaser shall be entitled to notify Seller of such matters and to cause Seller to remedy the same. In the event Seller is unable or unwilling to remedy such matters, Purchaser shall be entitled to those remedies as set forth above.

(b) At Closing, Seller shall convey to Purchaser, good, marketable and insurable fee simple absolute title to the Property by quit claim deed (the "Deed") in recordable format, free and clear and unencumbered, subject only to (i) real estate taxes and general assessments (if any) which are not yet due and payable, and (ii) restrictions, easements, agreements, and conditions of record which have been accepted by Purchaser pursuant to Section 6(a) above, and tenants' rights under existing Lease agreements.

7. Taxes, Assessments, Utilities

Real estate taxes and general assessments, income and expenses for the Property shall be prorated as of the date of Closing, with Seller responsible for the period prior to Closing and Purchaser responsible for the period after Closing. Note: to Seller's knowledge, the Property is currently tax exempt, although there is ongoing assessment of record. All utilities consumed on the Property before the Closing shall be at Seller's expense. Seller shall arrange with all utility companies for a billing up to the date of Closing and shall be responsible for payment of said bills. Any special assessments or delinquent real estate taxes and any penalties or interest thereon outstanding as of Closing will be satisfied at Closing by Seller.

8. Closing Costs

Purchaser shall bear the cost of recording the Deed in conjunction with the transaction contemplated hereby. Seller shall bear the cost of the real property conveyance fee, if any, but to the knowledge of Seller, this will be a tax-exempt conveyance, and cost of deed preparation. Each party shall be solely responsible for its legal fees incurred in connection with this transaction. Title insurance premiums and commitment fees, if applicable, shall be the responsibility of Purchaser.

9. Seller's Deliveries

At Closing, Seller shall execute and deliver to Purchaser:

(a) The Deed

(b) An affidavit and such other certificates or affidavits as Purchaser may reasonably request in order to establish that Seller is not a foreign person, as defined in Internal Revenue Section 1445(b)(2), as amended.

(c) An affidavit relative to mechanic's liens and related matters, and other certificates and documents as reasonably required by Purchaser and the Title Company.

(d) A settlement statement in form mutually acceptable to Seller and Purchaser.

(e) A 1099-S information form for tax reporting purposes, as may be applicable.

(f) All keys, lock combinations, access cards and security codes for the Property, if applicable.

(g) All permits, plans and specifications, operating manuals and guaranties and warranties with respect to the Property to the extent they are in the possession or control of Seller and have not otherwise been delivered to the Purchaser; and

(h) All other documents necessary or desirable to effectuate this Agreement.

10. Termination

Purchaser shall have the right to terminate this Agreement, without liability, without limiting Purchaser's other rights and remedies hereunder in law and in equity, in the event:

(a) that any of Seller's warranties or representations contained herein are violated or are untrue; or

(b) that Seller fails or is unable to deliver title to the Property to Purchaser as required by Section 6 above.

11. Condemnation

Purchaser shall have the right, in the event that all or part of the Property is subject to a bona fide threat of condemnation, or is taken in the exercise of the power of eminent domain, or by way of sale in lieu thereof, by written notice to Seller, to elect to cancel this Agreement prior to the Closing, in which event the parties shall be released from all liability hereunder (except for those liabilities which expressly survive termination of this Agreement). If no such election is made by Purchaser, this Agreement shall remain in full force and effect and the purchase and sale contemplated herein, less any interest taken by condemnation or by sale in lieu of condemnation, shall be effected with no further adjustment, and Seller shall, at Closing, assign to Purchaser all of Seller's right, title and interest in and to any award that has been or that may thereafter be made for such taking. Seller shall immediately notify Purchaser if the Property or any portion thereof becomes the subject of a condemnation proceeding.

12. Fire or Casualty

Risk of loss to the Property shall be borne by Seller until Closing, and Seller agrees that upon Closing the Improvements constituting part of the Property shall be in the same condition as they are on the Effective Date, reasonable wear and tear excepted; provided, that if the Property is damaged or destroyed prior to Closing, Seller shall promptly notify Purchaser thereof, and Purchaser may elect either (i) to proceed with the purchase of the Property in its damaged condition, in which event Purchaser shall be entitled to all insurance money, if any, payable to Seller as compensation for such damage or destruction under any and all policies of insurance covering the Property so damaged or destroyed, together with a sum equal to Seller's deductible under such policies, and the Closing shall be delayed pending notification by the insurance company of the amount of such insurance proceeds, or (ii) to cancel this Agreement, in which event the parties shall be released from all liability hereunder (except for those liabilities which expressly survive termination of this Agreement). If Purchaser elects to cancel this Agreement, Purchaser shall so notify Seller in writing on or before thirty (30) days after Purchaser has been notified by Seller of the amount of all insurance money, payable to Seller as compensation for such damage or destruction under any and all policies of insurance covering the Property so damaged or destroyed, together with a sum equal to Seller's deductible

under such policies. Failure by Purchaser to notify Seller shall constitute an election to cancel this Agreement.

13. Entire Agreement

This Agreement shall constitute the entire agreement of the parties, and no oral agreements shall vary the terms of this Agreement. Purchaser may freely assign its interest in, and rights and obligations under, this Agreement. This Agreement shall be binding upon shall inure to the benefit of the parties and their respective successors and assigns.

14. Brokers

Seller and Purchaser each represents and warrants to the other that it has not employed, retained or consulted any broker, agent, or finder in connection with this Agreement or the purchase and sale referred to herein, and Purchaser shall indemnify and hold the Seller harmless from and against any and all claims, demands, causes of action, debts, liabilities, judgments and damages (including costs and reasonable attorneys' fees actually incurred in connection with the enforcement of this indemnity) which may be asserted or recovered against the Seller on account of any brokerage fee, commission or other compensation arising by reason of the Purchaser's breach of this representation and warranty. This paragraph shall survive the Closing or any termination of this Agreement.

15. Notices

All notices, requests, or other communications desired or required to be given under this Agreement shall be in writing and shall be deemed delivered upon receipt, and shall be sent by: (a) certified mail, return receipt requested, postage prepaid; (b) national prepaid overnight delivery service; (c) telecopy or other facsimile transmission, provided a hard copy is also delivered by one of the other permitted methods of delivery described in this Section 15 (in which event the notice, request or other communication shall be deemed delivered on the date sent by telecopy or other facsimile transmission); (d) personal delivery with receipt acknowledged in writing; or (e) email, provided a copy is also delivered by one of the other permitted methods of delivery described in this Section 15 (in which event the notice, request or other communication shall be deemed delivered on the date sent by email), as follows:

If to Seller: Kimberly A. Lapensee, Fairfield Township Administrator

6032 Morris Road, Fairfield Township, OH 45011

klapensee@fairfieldtwp.org

with copy to: Katie Barbieri, Law Director

kbarbieri@smbplaw.com

If to Purchaser: _____

Either party may change its address for notice purposes by delivering notice of the new address to the other party pursuant to this Section 15.

16. Counterparts

This Agreement may be executed in any number of counterparts, including faxed or emailed (pdf) counterparts, with the same effect as if all parties hereto had signed the document. All counterparts shall be construed together and constitute one agreement.

17. Legal Construction

In case any one or more of the provisions contained in this Agreement will for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect any

other provision hereof and this Agreement will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

18. No Waiver

No delay or omission by any party to exercise any right or power conferred by this Agreement will impair any such right or power or be considered to be a waiver of any such right or power, unless expressly provided in this Agreement. No asserted waiver by a party will have any force or effect unless it is in writing signed and delivered by such party.

19. Choice of Law; Dates

This Agreement will be governed by, construed, interpreted and enforced under the laws of the State of Ohio. As used herein, the phrase "business days" shall be deemed to mean all days other than Saturdays, Sundays and legal holidays in the state in which the Property is located and those days on which banking institutions in such state are authorized by law to close for business. When calculating the period before which, within which or following which any act is to be done or step taken pursuant to this Agreement, the date that is the reference date in calculating such period shall be excluded. If the last day of such period is a non-business day, the period in question shall end on the next succeeding business day.

20. Effective Date

This Agreement shall be binding and enforceable on Purchaser and Seller only if Seller and Purchaser each deliver an executed copy of this Agreement to the other on or before 5:00 PM, EDST, Ohio time, April 6 ____, 2026 (and the date of the later of their signatures shall be the "Effective Date").

[SIGNATURES ARE ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, each of the parties hereto has executed this Real Estate Purchase Agreement on the dates below, but as of the Effective Date.

SELLER:

Date:

PURCHASER:

Date:
